

**CITY COLLEGE OF COMMERCE & BUSINESS ADMINISTRATION**

13, Surya Sen Street, Kolkata-700012

Ref. No. 72/SS-SE/2024-2025

Date: 30/9/2024

**NOTICE**

All 1<sup>st</sup> Year Semester Students ( Honours & General ) are being informed that University of Calcutta Registration process for the Session 2024-2025 will be started from 14.10.2024 to 23.10.2024. Students are directed to fill in their Registration forms through our college website [www.cccbba.ac.in](http://www.cccbba.ac.in). Hard copy of Registration form along with necessary documents submit at college office on 24.10.2024 to 29.10.2024.

**Students should carefully follow the instructions available in the website and bring the required documents mentioned below.**

**MANDATORY DOCUMENTS**

**1. Photograph Image**

- Recent passport size photograph
- Size of file should be within 50 KB
- Resolution of the image is 100 DP

**2. Signature Image**

- Size of file should be within 50 KB.
- Resolution of the image is 100 DPI

**3. Age Proof Document Image**

- Admit Card/Certificate of Madhyamik/Equivalent Examination/Birth Certificate
- Size of image should be within 150 KB.
- Resolution of the image is 150 DPI

**4. Mark Sheet Document Image**

- Size of image should be within 150 KB.
  - Resolution of the image is 150 DPI
- All the above documents are mandatory.



CONTINUE

OPTIONAL DOCUMENTS AS PER REQUIREMENTS Besides those mentioned above following documents are also mandatory, if applicable:

**5. Caste Certificate/EWS Document Image**

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

**6. Persons with Disabilities (PWD) Certificate Document Image**

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

**7. BPL Certificate Document Image**

- Valid BPL Certificate required
- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

**8. Migration Certificate Document Image**

- Valid Migration Certificate required
- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

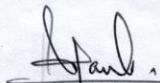
**9. Equivalence Certificate Document Image**

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

**10. Registration Certificate (for already registered candidates)**

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI



  
Principal 20/9/24  
City College of Commerce  
& Business Administration

Copy : Class Circulation, (1<sup>st</sup> semester class only)  
Notice Board, Notice file, Cash Sec.,  
Regist. Sec., Record Sec., A/c Sec., Principal's file,  
Vice- Principal's file, Secy. Students Union, Extra